The Ultimate Checklist for K12-Powered Online School Enrollment and Beyond

Enrollment Steps

1 **Submit an application:** Create an <u>enrollment portal</u> account to fill out an application. Be sure to select your school as you enter your information!

2 **Gather your supporting documents and upload them to the enrollment portal.**
Things you'll need:[1]
- Your student's birth certificate
- Proof of residency, such as a utility bill showing your name and address
- Medical records, i.e., immunization records or exemption (required for public school enrollment)
- Student transcripts from any previous school attendance

3 **Receive approval**
- Check your email for important information about your enrollment status and next steps.
- If your student is currently enrolled in school, they should remain enrolled while your application is processed and approved.

Post-Approval

✓ Visit "<u>A Day in the Life</u>" to see how students at K12-powered schools spend their days.

✓ Explore our community of parents and Learning Coaches for tips and support:
– <u>**Learning Coach Community**</u>
– <u>**K12 Facebook Page**</u>

✓ Set up a dedicated workspace for your student.

✓ Plan out your student's daily schedule. Depending on their grade level, expect your student to spend between 4 and 7 hours a day on school, five days per week.

✓ Get excited about your course materials! When you enroll in a K12-powered online school program, the materials your student needs to complete their courses are shipped directly to your home.

✓ Get involved! Browse our <u>events calendar</u> to find out what's coming up in your area.

✓ Explore our various online clubs, <u>**competitions**</u>, and course offerings like <u>**career and college prep**</u> to find fun ways for students to engage with peers and dive deeper into their interests.

[1]Required documents differ by school and state. Check with your school for specific details.

Questions? Call 866.968.7512